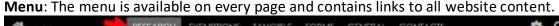
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INSTRUCTIONS - Real Property Search

Topic Links - Click a <u>link</u> below to jump to a particular topic, or scroll to view all content.

- Property Search Page <u>How to find the Property Search page</u>
- Search for Records <u>How to search for real property records</u>
- Tabs <u>How to use the Property Search tabs</u>
- More Search Options <u>How to show all available search options</u>
- AutoComplete <u>How to use the AutoComplete option list</u>
- Help How to get help entering search criteria
- Data Column Visibility <u>How to hide/show data columns in your search results</u>
- Data Column Sorting <u>How to sort data columns in your search results</u>
- Property Details <u>How to view details about a specific property</u>
- Document Links How to access Print, Plat, Drawing, TRIM, Taxes, etc.
- Map Links <u>How to view the subject property on a map</u>
- Data Links How to view more information on the Details tab

Property Search Page: The Property Search page is accessible as follows:





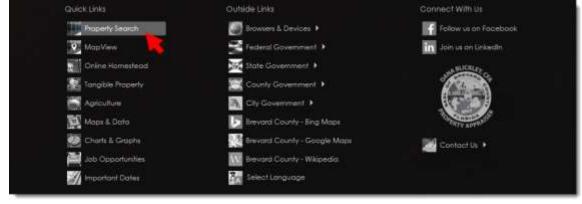
Slider: The navigation slider is available on every page and contains links to our most popular pages.



Home Page (<u>www.BCPAO.us</u>):

1000	Welcome!	I Want To	Hot Topics
	We hope that you find today's visit to our website enjoyable and informative.	Search for property	New Website: BCPAO website is evolving
	Our goal is to serve our community and the people of	Request a review	The Market: Single-family home sales remain strong
convenient, and	Brevard County in a modern,	Report exemption fraud	Veterans: Additional property tax relief for veterans
Please let us know	v what you think!		

Footer: The Footer is available at the bottom of every page and provides links to a few of our common pages as well as links to other websites including city, county, state, and federal agencies not affiliated with BCPAO:



Real Property Search Instructions

Search for Records: Our new **Real Property Search** enables you to search our records by entering criteria for a single search option, or by combining any number of search options. Our new Real Property Search does not restrict you to pre-grouped search criteria. You may define your search any way you like.

Tabs: There are four tabs on the Property Search page: Search, Results, Details, and Maps:



At any time, you can click a tab to view its content. Everything you need to conduct a property search, view a grid of search results, view individual property details, and view an interactive map is available in neatly-organized tabs, all on one page:

- The **Search** tab contains all search tools to query BCPAO records.
- The **Results** tab shows a grid of your search results after you conduct a search.
- The **Details** tab shows property details for an individual property. After conducting a search, if more than one property is found, the Results tab opens with a grid from which to select a single property to view its details. If only one property is found from your search, the Details tab automatically opens.
- The **Maps** tab contains a selection of interactive maps integrated with the Details tab. However, maps on the Maps tab can also be viewed full-page in their own window as stand-alone map applications.

Single Search: Enter criteria in any input field, and then click **Search**:

Search	Results	Deta	ils	Mar	DS .
Exclude Inactive Red REAL PROPERTY S Enter search criterio				INSTR	UCTIONS
Owner Name:				🔎 Help	× Clear
Site Address:	Ex. 123 MAIN ST 32941			🔎 Help	× Clear
Account Number:	Ex. 1234567			🔑 Help	🗙 Clear
Parcel ID:	Ex. 20G-35-03-XY-234-5.67			📌 Help	× Clear
Condo Name or #:	Ex. SUNSHINE	Or: E	c 1234	📌 Help	× Clear
Subdivision/Block/Lot:	Ex. RIDGEPORT	1 Ex. 1234	Ex. 43,2	🖋 Help	× Clear
More Search Option			-		Search

More Search Options: Click More Search Options to view all available real property search options:



Combination Search: Our new Real Property Search does not restrict you to pre-grouped search criteria. You may enter as many or as few criteria as you choose. For example, you can search for all sales in a given subdivision, or refine it further by entering additional criteria such as base area, year built, property use, etc. As you refine your search, only properties that meet your specific search criteria are found, and, you can add or remove criteria at any time to change your search without having to start over.

The example below shows how to search for detached single-family riverfront homes between 5,000 and 8,000 square-feet built between 2000 and 2016 on between 0.75 and 1.5 acres in zip-code 32937 or 32903 with a dock and screened pool that were sold between 01-01-2016 and 01-01-2018 for between \$1,500,000 and \$2,500,000. Click More Search Options, enter the search criteria, and then click **Search**:

Data Updated 3/7/2019 @ 3	3:35 AM EST			-	8	Contact Us
Search	Results		Details		Map	s
Exclude Inactive Re	cords 🕜 🗹 Show AutoComple	te (2			
REAL PROPERTY S	SEARCH ⑦ a in ONE or MORE fields below	r:			INSTR	RUCTIONS
Owner Name:	Ex. JOHN Q PUBLIC				🗲 Help	x Clear
Site Address:	Ex. 123 MAIN ST 32941		۶ Help	X Clear		
Account Number:	Ex. 1234567		🗲 Help	x Clear		
Parcel ID:	Ex. 20G-35-03-XY-234-5.67				🗲 Help	x Clear
Condo Name or #:	Ex. SUNSHINE		Or: Ex. 1234		🗲 Help	X Clear
Subdivision/Block/Lot:	Ex. RIDGEPORT	1	Ex. 1234 1 Ex. 43.2		🗲 Help	X Clear
Plat Book/Page:	Ex. 56]/[Ex. 78		۶ Help	x Clear
Sale Price From:	1500000	To:	2500000		🗲 Help	X Clear
Sale Date From:	01-01-2016	To:	01-01-2018		۶ Help	X Clear
Market Value From:	Ex. 150000	To:	Ex. 250000		۶ Help	X Clear
Year Built From:	2000	To:	2016		۶ Help	X Clear
Base Area From:	5000	To:	8000		🗲 Help	X Clear
Gross Area From:	Ex. 1000	To:	Ex. 3000		🗲 Help	X Clear
Acres From:	0.75	To:	1.5		🗲 Help	X Clear
Zip Codes:	32937,32903				🗲 Help	X Clear
Site Codes:	0101,0102,0110,0116,0118,0122				۶ Help	X Clear
Market Area Codes:	Ex. 01,04,11				🗲 Help	X Clear
Taxing District Codes:	Ex. 13E0,1800				🗲 Help	x Clear
Property Use Codes:	0110				🗲 Help	X Clear
Extra Feature Codes:	BDOCK,POOLC,ALSCN				🗲 Help	X Clear
Less Search Options	-			x Clear	All Q	Search

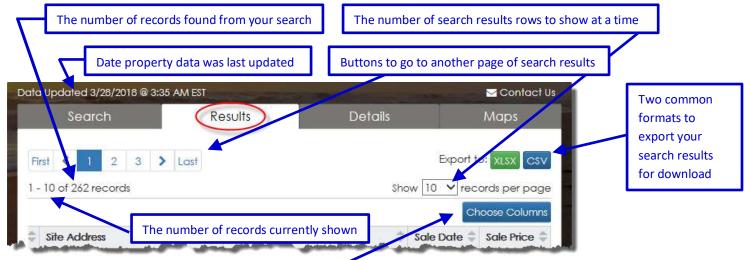
AutoComplete: If you pause when entering text in the input field, a list of options opens (similar to Google, Bing, Yahoo, etc.). You can select an option from the list, or ignore the list and enter your own text. You can also shut off AutoComplete by unchecking the **Show AutoComplete** checkbox.

	:35 AM EST			19-	Contact
Search	Results	Details		Map	os
Exclude Inactive Rea	cords ⑦ 🗹 Show AutoComplete	• ⑦			
				IN JOINT	
REAL PROPERTY S	SEARCH 🕜 🗾 🚬			INST	RUCTIONS
	EARCH (?) a in ONE or MORE fields below:			1951	CICIONS
			×	📕 Help	× Clear
Enter search criteria	a in ONE or MORE fields below:	*	×		

Help: If you need help entering your search criteria, click Help to open a tool panel with instructions:

Sit	te Address: 100-500 MYSTREET COCOA BEACH	X Close X Clear
	Enter search criteria directly in the field above or use the optional tools be	elow.
Basic	Range	* Required
* From:	100	
* To:	500	
Direction:	Any	
* Name:	MYSTREET	
Type:	Any	
Suffix:	Any	
Unit:	Ex. B	
City:	СОСОА ВЕАСН	
Zip Code:	Ех. 32940	
Address parcels lots whe	Not all properties have a site address. Site addresses are assigned by Breve s Assignment for E-911 purposes and may not reflect the postal community a may not receive a site address until a building is constructed on them, part ere the primary property entrance has not yet been established. For more in dresses, please contact Brevard County Address Assignment	name. Vacant ticularly corner
	► INSTRUCTIONS	

You can enter your search criteria directly into the main input field, or use the **Help** tools. As you use the tools, your input automatically populates the main input field for you. Click ► INSTRUCTIONS for more help with entering your search criteria. The **Results** tab automatically opens after **Go Real Property Search** is clicked:



Data Column Visibility: Click **Choose Columns** to change the columns shown in the results grid (hiding or showing columns does not change your search criteria):

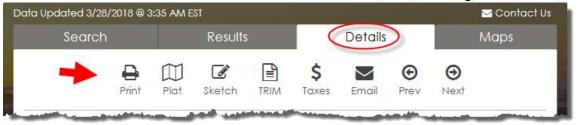
Data Column Sorting: Click the header row of any data column to sort the results grid by that column. A ▼ down-arrow indicates a descending sort (from highest to lowest or from Z to A). An ▲ up-arrow indicates an ascending sort (from lowest to highest or from A to Z):

Search Re		Results		Details		Maps	
First <	1 2	3	> La	st		Export to	
1 - 10 of	262 recor	ds			Sho	_	ords per page
						Ch	oose Columns

Property Details: If your search resulted in more than one record found, the **Results** tab will list your search results with basic information Click any row in the **Results** grid to view more details about that account (if only one record was found, the **Details** tab opens automatically):

Search		iearch	Results	Detais	Maps		
- 10 o	с <u>і</u> f 262 так	2 3 >	Last	Sh	ow 10 V rec	ot KLIM CSV ords per pog	
Мар	Eagle	Account 0	Sile Address C	Owner ©	Sale Date 💌	Sale Price	
	9	2865683	2351 Malabar Rd NW Unit School Paim Bay FL 32907	School Board Of Brevard County FI	06/15/2007	\$3,300,000	
9			1651 Mara Loma Blvd SE Unit School Paim Bay FL 32909	School Board Of Brevard County Fi	08/15/2005	\$880,000	
9	9	3030603	The stand contraction of the second standard and by the second	and a second of and the second second	and some states.	discourse of	

Document Links: The Details tab contains links to Print, Plat, Drawing, TRIM, Taxes, etc.:



The **Prev** and **Next** buttons load property details for the previous or next property based on the account number. For example if the current account is 9999901, clicking the **Next** button will load details for 9999902 (or the next available account) in numeric order. The **Email** link enables you to send a link of the current property **Details** page through your device's default email application (if one is available).

Map Links: The map links on the Details tab load the subject property in a map on the Maps tab:

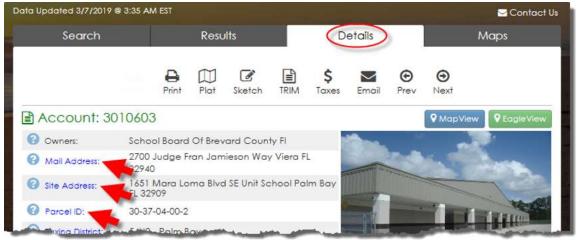
Search		Results			Detalls			Maps	
	P rint) Plat	Sketch	TRIM	\$ Taxes	Email	€ Prev	● Next	
Account: 30	010603							🕈 Map Vie	w PEogleView
Owners:	School Board	Of Brev	ard Count	ty ≆l		these.		-	
Mail Address:	2700 Judge F 32940	iran Jarr	nieson Way	Viera F	L .	-			Anna
Q.Ste Assessme	1651 Marg La	ang Blvg	SE Holt So	hool Pa	m.Bay		-		

WapView: Our interactive web map with parcels, streets, subdivisions, orthogonal aerials, etc.

P EagleView: A customized Pictometry oblique aerial image viewer for various years of imagery.

NOTE: If the **Maps** tab is clicked instead of one of these map buttons, the default **MapView** will load and zoom to the property identified on the **Details** tab. (More about maps <u>here</u>.)

Data Links: There are various links on the Details tab. Click blue text to view more information:



For example, clicking the Parcel ID link opens a message showing the parcel ID formats:

lening	AL CUI Service	-
Parcel ID Formats	×	
BCPAO has three equally valid Parcel ID formats:	14.44	
Short Format: 30-37-04-00-2 (easier to enter)	t e v	
Long Format: 30-37-04-00-00002.0-0000.00 (old format)		
CAMA Format: 30 3704-00-2 (new internal format)		
and the second	Manufacture	

Other data links open lookup tables:

	Pro	perty Use Codes				
	Sho	wing 0 to 0 of 0 entries				
Search:						
how 10 💙 entries			Pirst	Previous	Next	Last
Code	44	Description				1
0006		Vacant - Less Than 5 Acres - N	lot Government Owned			
0007		Vacant Residential Land Multi	-family, Platted			
0008 +		Vacant Residential Land Multi	family, Lipplatted - Less Th	on 5 Acres		

Please <u>contact us</u> if to report any issues, or if you need further assistance with our website.

View MapView Instructions

View EagleView Instructions

View Tangible Property Search Instructions